



Mobile Phone use Policy

The school acknowledges that some students and staff may need to carry mobile phones to and from school. If students or staff members bring mobile phones to school they do so at their own risk. The school cannot accept responsibility for mobile phones that go missing, nor does it have the resources to conduct investigations into misplaced or stolen mobile phones.

All contact between parents and students during school time should be through the front office or via teachers using SEQTA Engage. It is essential that the school is aware of any changes to a student's routine during the day so that we can carry out our duty of care. This includes information about whether a student uses the bus to go home at the end of the day.

In order to maximize the learning opportunities for every student, the following guidelines are to be followed by all staff and students:

- All mobile phones are to be switched off and must remain in students' bags during lesson time, study time and during any school activity or event.
- The sending and receiving of text messages is not permitted during lesson time, study time and during any school activity or event.

It is critical that all students are given the best learning environment in which to learn without interruptions created by mobile phone use in lesson and study time.

Students using mobile phones during lessons the following guidelines apply:

The phone or device will be confiscated from students

- The parent/care giver will be contacted
- The mobile phone will be returned at the end of the day after the issues and concerns have been discussed with the parents/caregivers

Guidelines for using iPods

- Students must seek permission from their teacher to use IPODS
- If permission is not granted IPODS must be switched off and remain in students' bags during lesson time, study time and during any school activity or event

Using Mobile Phone cameras and Social Media

- Due to the size of mobile phones, images can be taken without other student's knowledge or permission and potentially images can be shared online.
- This creates the potential for gross invasion of privacy around the school.
- In cases where there are gross invasions of privacy or where student and staff images are used without permission (such as sent to another person or shared on social media) there will be serious consequences.
- In some cases students could be suspended from school and in extreme circumstances could be excluded from school.

The agreement is valid for the duration of the student's enrolment.